

## September Intergroup Meeting Minutes

### Call to Order

Meeting initiated by Chair Kate.

Third Step Prayer recited.

One-minute meditation conducted.

### Attendance

1. Kate – Meeting Chair
2. Abby – Rep for Tuesday 6:15pm Hollywood Artists in Recovery Meeting.
3. Marcia – Rep for Monday 7:15pm Zoom Higher Power in the Goals Pages Meeting
4. Meredith – Rep for Saturday 9am Santa Monica Steps and Tools Meeting
5. Norm – Treasurer, home meeting Sunday Paris Zoom meeting.
6. Sandra – Web Manager, Attendee but not rep of Sunday BIPOC Meeting

### BY-LAWS:

- Summary Of September By Laws Discussion:
  - Section XIX (Website Manager) was finalized and approved; Section XX (Archives) was deleted after discussion and a vote.
  - October discussion should begin by either discussing additional requirements for the Website Manager role OR reviewing Section XX – Special Events and Fundraising (previously known as Section XXI, but deleting Archives meant renumbering the following section.)
- Detailed Minutes Of September By-Laws Discussion
  - Chair recapped the new workflow as she opened a Google doc saved in her personal Gmail account, currently named UA IG Bylaws August 2025 Work File. She renamed it UA IG Bylaws September 2025 Work File 091325, with editing privileges for Treasurer Norm, herself and her service Gmail account. She also changed the “Last Updated” date to September 13, 2025.
  - Reviewed Section XIX – Website Manager, subsection F and approved the wording of this new addition: “At the end of their term, ensure a smooth transition by reviewing the role and its responsibilities with the incoming website manager, either in-person or online as schedules permit.”
  - Reviewed Section XX – Archives
    - The original by-laws document was inherited from AA (or possibly another 12 step group?) with a longer track record and existing physical offices; SoCal UA is much younger and has no such offices

- If we tried to create physical archives, it's hard to guess where they would even live
- Right now, electronic copies of minutes and event recordings live on our website, using the intergroup google drive for storage; that's probably sufficient for now
- Motion made to omit the entire Section XX – Archives from the by-laws, was voted on and passed unanimously
- The following section (Section XXI – Special Events and Fundraising) was renumbered Section XX. This is where the September by-laws discussion ended, and where the October by-laws discussion should begin.
- NOTE: During officer reports, the website manager's report turned into a discussion of requirements for someone who wishes to take on the role. This raises the question of whether additional subsections should be added to the website manager role in the bylaws.
  - Someone should just feel comfortable around tech, if you've done a blog before or have some sort of familiarity, and be there for a year.
  - Add language about actively working with a sponsor in that prerequisite in the in the bylaws? Would actively working with a sponsor be a good way to ensure that a website manager candidate is not under earning by taking this on with an unclear understanding of their ability to tackle it?

### Officer Reports

Chair (Kate): Used AI to generate minutes, received positive feedback. Reiterated the stress of serving in this role without a co-chair or a scribe. Noted the challenge of generating an agenda ahead of the meeting given the need to create minutes as well.

Treasurer (Norm): Provided financial report, discussed bank check and fictitious name issue. Marcia suggested Legal Zoom might be a good use of our prudent reserve to help revolved the uncashed Citibank check.

Numbers from transcript (unchecked by human):

\$121 from a group contribution.  
(\$4.71) PayPal fees  
(\$9) Wix charge  
(\$18.52) Zoom  
\$88.77 net income

Current balances:

\$2,972.18 in PayPal  
\$11,212.45 uncashed check from Citibank

Website Manager (Sandra): Updated website to reflect standard turnaround time for changes, added amended tools and promises, maintained meeting listings. Reported some

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difficulty getting emails, but seems to have solved the issues. Complaints about time zones in chat appear to be related to seasonal daylight savings as applied in different countries, but hard to say for sure. NOTE: Website manager position goes through the end of December and a replacement candidate is needed to ensure a smooth transition.

General Service Board Rep: Ad hoc report from attendee Meredith who reported on the weareallug.org and ua.org split. The ua.org board was completely replaced with all new members and a new chair, and that new board has is in the process of doing a major 4 step inventory for ua.org leadership and board, where they've invited everyone who has ever served on the board or been active in in at that level at the world service level to come and share their thoughts about what's going on between the two groups. And that took place, I believe, in July. There will be a statement from the UA.org board coming soon about where they are in reconciling the division between the two groups, but right now it feels like progress is being made.

## Old Business

- Event Proposals: Rejected parliamentary procedure workshop as not relevant
- Suggested regular speaker workshops on steps, symptoms, and tools
  - Pick a step and we have one person speak on it and then we have a meeting about it.
  - Or pick two two and we have like 3 people speak on each one
  - Or pick one thing per month (one step, symptom, tool, etc.)
    - Get like three people to speak on it for 10 minutes and then share each and then share for the last 30
  -
- Best way to propose an event:
  - Come to the intergroup with their proposal and an idea of how much money they would need from intergroup to make their event happen.
  - Or send an email to [kateodaat@gmail.com](mailto:kateodaat@gmail.com) and it will be added to the agenda.
  - Note: items may not be discussed if the person who submitted them isn't present during the meeting.

## New Business

- None

## Closing

Next steps include using AI for future minutes and planning workshops.  
Meeting closed with Serenity Prayer.